



Users Group Session Questions & Answers November 7, 2007

Q: Why did upgrading to Peachtree version 2008 from 2006 wipe out my customized checks forms?

A: The upgrade put the data in a different directory than the 2006 data. If you have a backup of the 2006 data you can go to your 2008 and choose File>Restore and choose custom forms from the 2006 back up and you can get back your customized check forms.

Q: Is there a way to merge vendor records if for example you accidentally created two records for one vendor?

A: While you can change vendor ID's, I am not aware of anyway to actually merge two vendor records. Has anyone else accomplished this? An alternative solution is to make one of the vendor records inactive and change it's name and/or ID to "DO NOT USE."

Q: Why did Peachtree 2008 take away the account names in the entry windows such as receipts entry, check entry as there was in version 2006?

A: If the global option is changed to not hide the general ledger accounts in data entry, the 2008 version displays exactly the same way as 2006--that is the general ledger number is displayed and a drop down list is enabled to look at the name or to change it. If you don't see the general ledger number displayed you must go to Options>Global and uncheck the boxes that say "hide general ledger accounts in accounts receivable, accounts payable, etc."

Q: Why is the Peachtree 2008 so much more difficult to install than previous versions for the multi user versions?

A: Peachtree versions 2007 and 2008 run on the pervasive database which is different from the pre 2007 versions. As a result, to use over a network, the software must be installed on the server as well as the individual workstations to share the data over the network. The SQL platform requires this set up. This is a price we pay for advanced technology that yield efficiencies and performance enhancements.

Q: How do I run a report for the number of specific items sold?

A: Go to Reports>Inventory and choose Inventory Unit Activity Report.

Q: How do I record Royalty payments in the right 1099 box?

A: Go to Maintain>Default Information>vendors and select the 1099 settings tab. Select the general ledger account that you are using to record Royalty payments and then, using the drop down list for that line select "1099-MISC, Box 2"



Q: How can I avoid wasting checks when paying more than 8 bills?

A: I am sorry I do not understand your question. Could you re submit it with more detail?

Q: How do I modify fields showing on a check stub?

A: Checks are considered "reports" in Peachtree and all reports can be customized. Go to Reports>Accounts Payable and choose Disbursement checks. Highlight the check format you want and choose the "Design" icon at the top. When the grid appears choose File>Save and enter a new name. Click Save and begin your design modifications. Peachtree does not allow modification of the actual forms they provide, but you can save any form and rename it to make design changes.

Q: What are the advantages of PeachtreeQuantum over Complete?

A: The most significant difference is that with Peachtree Quantum you can have up to ten named users accessing the database at one time; Peachtree Complete's limit is five. Other differences in features include a more options for setting up and maintaining user security with Quantum, one year of unlimited support and better performance to support larger transaction volumes and more customer, vendor and inventory data. Companies that are experiencing lengthy load times for reports and lengthy save times for transactions will see better performance with Quantum.

Q: How do I turn off payroll tax service?

A: If you don't pay for the renewal you won't have it anymore. If you currently have Peachtree maintained tax tables, you can switch to User maintained tax tables in the Payroll Wizzard.

Q: How do you have a payroll deduction occur only on one a single payroll.

A: You uncheck that payroll item in the maintain employee screen.

Q: How do you set up sick and/or vacation time?

A: You must set up the payroll item in your maintain payroll. You must have a vacation (sick) formula in your payroll tax tables. Then you have to check that box for the employee in the maintain employee screen. If you are going to grant all the vacation at one time at the beginning of the year you must enter the vacation hours in the Beginning Balances in the Maintain Employee screen. To accrue vacation based on hours worked each payroll, the formula must be set up correctly. Our Peachtree consultants are experienced in setting up vacation and sick time and entering formulas. If you want our assistance we can typically set this up for you in less than one hour of billable time. Contact our Peachtree consultants for assistance.